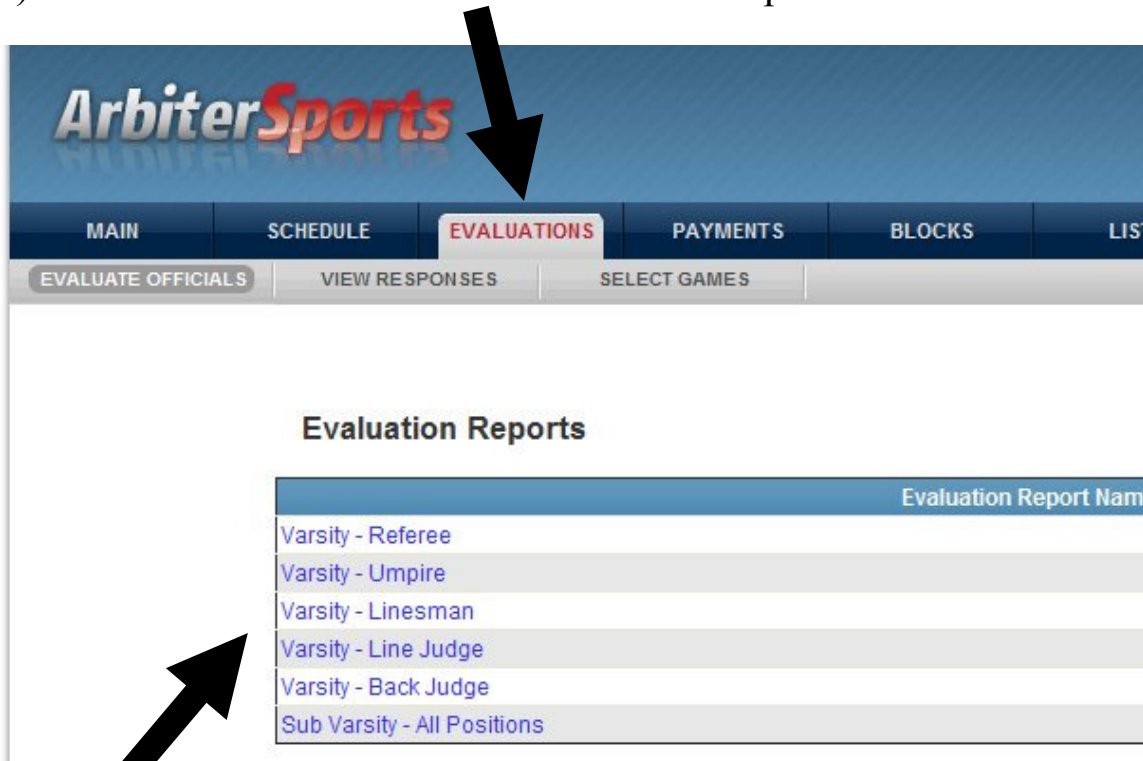


# Arbiter Evaluation Training

Step 1) Login to [www.AribterSports.com](http://www.AribterSports.com)

Step2) Click on the EVALUATIONS tab in the top menu.



Step3) Click on each POSITION from the list to view any ratings that need to be completed. Note: You must do this for each position weekly and complete all outstanding ratings.

Step 4) After you have selected a position you will need to change the FROM and TO dates to ensure that are viewing all ratings for the season. Change the FROM date to 9/1/2010 to ensure you are viewing all ratings.



NOTE: Only evaluations that have not been SUBMITTED will be displayed in the listing.

# Arbiter Evaluation Training

Step 5) If an evaluation shows up that means you need to complete and SUBMIT it. To do so, click on the A+ under the EVALUATE column.



The screenshot shows the 'EVALUATIONS' section of a web application. The navigation bar includes 'MAIN', 'SCHEDULE', 'EVALUATIONS', 'PAYMENTS', 'BLOCKS', 'LISTS', 'MYREFEREE', and 'PROFILE'. Below the navigation bar, there are tabs for 'EVALUATE OFFICIALS', 'VIEW RESPONSES', and 'SELECT GAMES'. The 'Date Range' is set from 8/1/2010 to 8/26/2010. The 'Evaluation List' table has the following data:

Official	Position	Game	Date & Time	Sport & Level	Report	Evaluate
Michael Livingston	Linesman	864	8/1/2010 Sun 4:30 PM	Football & Varsity	Varsity - Linesman	A+

The 'Evaluate' column contains a red 'A+' rating. A large black arrow points from the top right towards the 'A+' rating. There are 'Exit' buttons in the top right and bottom right of the table area. A 'Show All' checkbox is located under the 'Display' section.

If you want to view all the evaluations you have given you may check the SHOW ALL checkbox. You can then view any past evaluations, however, you will be unable to edit any previously SUBMITTED evaluations.



The screenshot shows the 'EVALUATIONS' section with the 'Show All' checkbox checked. The 'Evaluation List' table has the following data:

Official	Position	Game	Date & Time	Sport & Level	Report	Evaluate
Michael Livingston	Linesman	864	8/1/2010 Sun 4:30 PM	Football & Varsity	Varsity - Linesman	A+


The 'Evaluate' column now shows a green 'A+' rating. A large black arrow points from the top left towards the 'Show All' checkbox. There are 'Exit' buttons in the top right and bottom right of the table area.

# Arbiter Evaluation Training

Step 6) After clicking on an evaluation you will see a screen that looks similar to the one below. The evaluation form describes the game information and the official you are evaluating.

For each of the categories listed enter of score of 1 through 5 in the SCORE field. NOTE: If you select a score of either 1 or 2 you will be required to leave a comment in the COMMENT field.

**Evaluation On-line Form (Varsity - Linesman)** Submit Save Cancel

Identification		Official Picture	
Evaluator Name:	Jeff Mattson		
Official Name:	Michael Livingston		
Game Information			
Game #:	864		
Sport & Level:	Football Varsity		
Date & Time:	8/1/2010 4:30 PM - 6:30 PM		
Site:	Eastlake HS		
Home:	TBA		
Away:	TBA		
Position:	Linesman		
Scoring Description			
1= Poor, 2=Below Average, 3=Average, 4=Above Average, 5=Exceptional			
Weight	Criteria	Score	Comment
10%	Alertness	N/A	<input type="text"/>
10%	Attitude	N/A	<input type="text"/>
10%	Communication	N/A	<input type="text"/>

If you try to submit an evaluation with a score of 2 or less and have not left comments you will see a message as shown right.

**Evaluation On-line Form (Varsity - Linesman)**  
 Please enter comment for rating equal or less than 2.  
 Evaluation form cannot be saved.

Step 7) After you have completed an evaluation you have two options. You can click the SAVE button to save the evaluation for editing later or you can click the SUBMIT button to submit your evaluation. All evaluations MUST be submitted.

Submit Save Cancel

# Arbiter Evaluation Training

Step 8) To EDIT your evaluation click on the A+ in the EVALUATE column. If the color is YELLOW or RED you are able to edit the evaluation. If it is GREEN you have already submitted the evaluation and you can view it only.

Once in the edit mode of an existing evaluation you must click on the SUBMIT button to formally SUBMIT your evaluation.



Evaluation On-line Form (Varsity - Linesman)  
Evaluation form is saved.

